### Summary of Records
#### Reviewed During MAEAP Cropping System Verification

**Producer:** The recommended documents and records should be available for the verification visit. Please note that not all documents will pertain to all farms. For more detail, consult the Verification Checklist, which is also enclosed and printed on green paper.

- Field names or maps, and acres cropped
- Current soil tests and/or plant analyses
- Cropping histories
- Actual or estimated yields
- Realistic yield goals
- Date of fertilizer applicator calibration and person responsible
- MSU or equivalent fertilizer recommendations
- Fertilizer application rates and dates
  - Nutrient content of fertilizer or material applied
  - Rate per acre
  - Method of application and placement
  - Vegetative growth and cropping history of perennial crops
- Annual nutrient management plan
- Record of nutrients applied to each field
- Complete manure application records:
  - Dates of incorporation
  - Weather conditions
  - Field conditions
  - Manure quantities produced and nutrient analysis or book values
  - Rental agreements
  - Records of manure sold or given away
- Rates of manure applied for all spreaders
- Maps with setbacks for manure application
- MARI completed for fields receiving winter manure applications
- Tiled fields identified on map
- Record of field tile monitoring for manure discharges
- Biosolids analyses and application rates
- Uniformity tests for irrigation systems
- Irrigation application records:
  - Crop type and location
  - Source of water
  - Date and amount of water
  - System inspections and repairs
  - Calibration of fertigation and chemigation
- Irrigation scheduling data
- Identified environmental sensitive areas in fields with setbacks
- RUSLE2 and WEPs calculations on fields with erosion potential
- Pesticide label setbacks and groundwater restrictions
- Pesticide applicator certification
- Drift Management Plan
- Pesticide application records:
  - Date and Time
  - Pesticide brand, formulation, active ingredients, and EPA #
  - Rate and amount applied
  - Crop and target pest
  - Applicator name and certification number
  - Location and method of application
  - Date of calibration
- Farm emergency management plan
- Water use reporting form